

CENTURY VIEW PROPERTY OWNERS ASSOCIATION

CVPOA CARERS, DOMESTIC AND GARDENER EMPLOYEE BIOMETRIC REGISTRATION FORM

Purpose

This form facilitates the registration of carers, domestics and gardeners employed by Century View Property Owners Association (CVPOA) members or their tenants to grant authorized access to the estate.

Responsibility Statement

In accordance with CVPOA Rules & Regulations, members and tenants bear full responsibility for the conduct of their carers, domestics and gardeners within the estate premises.

Registration Process

1. Complete this form in its entirety with accurate information
2. Attach a copy of the employee's identity document
3. Email the completed form and identity document to maint-admin@propcafe.co.za
4. Upon successful registration, the employee will be granted biometric access and egress through the designated pedestrian gate

Important Notice

Members or tenants must promptly notify Property Café when carers, domestics or gardeners are no longer in their employ to ensure the immediate deactivation of access privileges and maintain estate security protocols.

Anti-Pass Back System

The security system incorporates "anti-pass back" software that requires employees to exit through the pedestrian gate using their biometrics. Failure to complete this exit process will prevent subsequent entry, as the access loop remains incomplete.

DETAILS - CVPOA Member (the registered property owner) and/or Tenant

Owner or Tenant	
Employer Name and Surname	
Employer Physical Address	
Employer Email Address	
Employer Contact Number	

DETAILS – Carer/ Domestic/ Gardener (attach copy of employee's identity document)

Employee Name and Surname	
Employee Residential Address	
Employee ID Number	
Employee Contact Number	

Workdays that Employee renders services at above address?	M	T	W	T	F	S	S
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I hereby confirm that the above details are correct and agree to abide by the CVPOA Rules & Regulations as applicable.

Employer - Signature _____

Carer/ Domestic/ Gardener - Signature _____

DATE _____

DATE _____